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| FOOD & DRINK IN THE LIBRARY | | | |
| Approved on | 27Jan 05 | by | Library Management Committee |
| Last Amended | 17 Jan 08 | by | Library Management Committee |

1. Statement of intention of the policy

The contemporary library provides a social space as well as facilities for more traditional activities. The purpose of this policy is to provide clear guidelines about food and drink in the Murdoch Campus Library, and to provide facilities to meet the requirements of all Library users. The Learning Common located in the Library on NW and Link levels 2 and 3 is included in this policy as well as all floors in the South Wing.

2. Objectives of policy

Objectives are to:

- Provide designated areas in the Library for eating and drinking;
- Ensure that Library staff and patrons are aware of the areas in the Library in which food and drink can be consumed;
- Patrons understand their responsibilities to ensure a clean & healthy Library environment.

3. Definitions

‘Bottled water’ water in a bottle with a lid.

‘Covered drinks’: non alcoholic drinks that are covered with a bottle top or a plastic/paper cover, For example bottled drinks& hot drinks with a cover.

‘Clean’: no evidence of food or drinks having been consumed.

4. POLICY

4.1 Bottled water can be brought into and consumed throughout the Library.

4.2 Patrons are permitted to consume food and other drinks only in the following areas:

- Café Kadjininy on NW Level 3
- Sir Walters Café and courtyard.
- Area adjacent to food and drink dispensers on Link Level 2 (covered drinks only in area on Link 2)

4.3 All cups must be covered during transit through the Library to the eating and drinking area on Link Level 2

4.4 In the entire SW of the Library eating is not permitted and the only drink permitted is bottled water.

4.5 Patrons are required to leave the eating areas clean, all rubbish is to be placed in bins and surfaces left free of crumbs.

4.6 All spillages should be reported to Library staff.

4.7 Patrons eating and drinking in non-eating areas should be directed to the three eating areas.

5. RESOURCE STATEMENT

5.1 Signs on Library noticeboards and in study areas that clearly indicate areas for eating and drinking and patrons' responsibilities:

- Places where food and drinks can be consumed;
- Requirement to clean up all rubbish.

5.2 Covered bins will be available in the eating areas.

5.3 Library staff will report spillages to the cleaners.

5.4 Library staff will monitor the environment and report to managers if the requirements for eating and drinking in the Library in a responsible manner are being disregarded by patrons.

5.5 Cleaning of the Library/Learning Common is a University responsibility, any issues should be referred to the Manager Administration or Manager Liaison Services.

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| RESPONSIBILITIES: | |
| Policy Custodian | Manager Administration & IT |
| Policy Implementation | February 2005 updated January 2008 |
| Information Contact | M.Hawley@murdoch.edu.au |

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| RELATED PUBLICATIONS/POLICIES: |
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